

AUGLAIZE COUNTY NEIL ARMSTRONG AIRPORT

Zoning Permit Application Instructions

1. An original and one (1) copy of the following shall be submitted to the Zoning Inspector at the address listed below:
 - A. A letter that outlines the proposed construction project;
 - B. A copy of FAA form 7460-1 (if applicable);
 - C. A copy of FAA Airspace Determination (if applicable);
 - D. A copy of a permit issued pursuant to the Ohio Tall Structures Act (if applicable);
 - E. Specific information about the location, latitude and longitude, elevation, height, and top elevation of the proposed construction.
2. The applicant shall include with the permit application package a check or money order in the amount set in the Airport Zoning Fee Schedule and payable to the Auglaize County Auditor. This application fee is non-refundable.
3. The Zoning Inspector will either approve or deny the zoning permit within 15 days of receipt of all required materials and fees.
4. In the event of a zoning permit denial, the applicant shall have 21 days to appeal the decision of the Zoning Inspector to the Zoning Board of Appeals from the date of Zoning Inspector denial.

NOTE: *It is the applicant's responsibility to obtain any required FAA or State of Ohio or local government approvals prior to construction. Copies of Federal, State, or local permit applications will not routinely be forwarded by the Airport to other offices.*

ZONING INSPECTOR:
Auglaize County Commissioners

Randy Kuck
07166 Moulton Angle Rd
New Knoxville, OH 45871
419.753.2766

APPLICATION FOR PERMIT TO ERECT A STRUCTURE

Auglaize County Neil Armstrong Airport – Auglaize/Shelby County Zoning Commission

Internal Use Only

FAA Case Number: _____ - _____ - _____

Sections 1-6 to be completed by Applicant

Failure to provide complete information may result in a delay of review or denial of a permit. If an FAA Form 7460-1, *Notice of Proposed Construction or Alteration*, has been submitted for review, include a copy of application and/or response letter from FAA with this application along with any other supporting documentation.

1. Contact Information

Applicant Information

Name: _____
Contact: _____
Address: _____
City, State, Zip: _____
Phone: _____
Fax: _____

Engineer/Architect Information

Name: _____
Contact: _____
Address: _____
City, State, Zip: _____
Phone: _____
Fax: _____

2. Structure Information

Type of Construction:

_____ New Construction _____ Alteration
_____ Permanent _____ Temporary

Elevations:

Ground Elevation _____ (MSL)
Height of Structure + _____ (AGL)
Top Elevation = _____ (MSL)

Description and Use of Structure (Dimensions, type of construction, purpose, etc):

3. Site Information

Site Address: _____ Township: _____ Section: _____
City, State, Zip: _____ Nearest Road Intersection: _____

4. Drawing Information

Request will not be considered without an engineered drawing/plan set which illustrates the following:

_____ Drawing identification (file name or #)and date	_____ Engineers Seal
_____ Scale	_____ Contact Information
_____ Site Map	_____ Profile View of Structure
	_____ Latitude and Longitude

5. Remarks

6. Certification

I hereby certify that all statements on this application are true and correct.

Signature: _____	Date: _____
Name and Title of person filing notice: _____	Phone: _____

FOR INTERNAL USE ONLY

Auglaize County Neil Armstrong Airport- Auglaize/Shelby County Zoning Commission Inspector
Review

Elevation Information

Ground Elevation at Site: _____
Height of Structure: _____
Top Elevation: _____
Allowable Elevation: _____

FAA Form 7460-1

Form Required: _____ Yes _____ No
Date Submitted to FAA: _____
Date of FAA Response: _____
Response from FAA: _____ Approved _____ Denied
FAA Comments: _____

Permit

Permit Approved: _____
Permit Denied: _____

Permit

Application Fee Received: _____ Yes _____ No
Amount: _____

Comments:

X

Zoning Inspector
Auglaize/Shelby County Zoning Commission

Airport Zoning Fee Schedule

Zoning Application	160.00
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Variance Request	165.00
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Amendment to Zoning Regulations or Map	500.00
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Copy of Zoning Regulations	10.00
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***Zoning Applications include a copy of the Zoning
Regulations**